



# **Watertown Parks & Recreation Commission Crestbrook Park Golf Course Sub-Committee Regular Meeting Agenda**

**Date:** Thursday, February 05, 2026  
**Time:** 6:00 PM  
**Location:** Town Hall - Parks & Recreation Conference Room  
61 Echo Lake Road, Watertown, CT 06795

Meeting is In-Person and also available via Zoom. A link will be posted on meeting day.  
Please refer to [www.watertownct.org](http://www.watertownct.org) under *Calendar of Meetings*

- I. Call Meeting to Order:**
- II. Roll Call:**
- III. Election of Officers:**
- IV. Public Participation:**
- V. Approval of Minutes:**
  - A. December 04, 2025, Regular Meeting
- VI. Correspondence:**
- VII. Reports:**
  - A. Chairman
  - B. Director
  - C. Foreman
  - D. Golf Professional
  - E. Restaurant Representative
- VIII. Old Business:**
- IX. New Business:**
  - A. Review and consideration of Submitted Applications and Tournaments for 2026.
- X. Adjournment:**

*Commissioners: Unable to attend? Contact P&R Department at 860-945-5246 by 4:30 PM*

Date: 2-5-24

Number: VA

## Watertown Parks and Recreation Commission

### *Crestbrook Park Golf Course Sub-Committee*

## Regular Meeting

### Minutes

DATE: Thursday, December 4, 2025

TIME: 6:00 PM

LOCATION: Town Hall - Parks & Recreation Conference Room  
61 Echo Lake Road  
Watertown CT 06795

I. Call Meeting to Order

Sub-committee Vice Chairman Alan Mickel called the regular meeting to order at 6:01 p.m.

II. Roll Call

Members Present: Al Mickel and Joseph McGrail

Members Absent: Pat Rinaldi

Others Present: William Donston, Chairman of Parks and Recreation, Michael Ganem – Director of Parks & Recreation

III. Public Participation – None

IV. Approval of Minutes

A. November 6, 2025, Regular Meeting

*Motion: Joseph McGrail seconded by Al Mickel to approve the minutes of the Regular Meeting of November 6, 2025. The motion passed unanimously.*

V. Correspondence - None

VI. Reports:

A. Chairman - None

B. Director – The budget process is in full swing. The Director recommends a moratorium on pavilion permits at Crestbrook Park. The reasons include parking constraints and activity at the tennis court. The pavilion will be available on a first-come, first-served basis. This policy is intended to increase our level of service for park visitors. It was the consensus that there are alternative locations, such as Echo Lake Park and Lake Winnemaug. It was

acknowledged that the pavilion at Crestbrook was a gift from the Watertown Rotary Club. The Watertown Lions are planning a project at the pavilion at Echo Lake Park.

On November 25, 2025, the golf pro, superintendent, and I toured the entire golf course to discuss priorities and longer-term planning. An inventory of the notes was shared with the Commission who provided additional feedback. As a result of this tour, feedback from the players, and the realities of budget constraints, the immediate priorities are repairing the floor in the proshop, tree work, cart path repair/replacement, and drainage. Each hole was described to the golf committee. The town will consider the impact that any work on the course will have on the neighbors. Parking lot maintenance and the replacement of sections of guard rails are also planned. There were further discussions about how best to approach the Town Council for appropriations for course improvement. There should be a surplus in the course enterprise fund. Next year's proposed expenses are relative to the reported and projected revenue. A draft of the 26-27 budget proposal was reviewed. Overall, the course appears to be making a profit, with the 3-year look-back showing a surplus. There is an expectation that certain golfers' fees be earmarked specifically to course improvement.

C. Foreman – None

D. Golf Professional – None

E. Restaurant Representative – None

VII. Old Business – Golf revenue update was provided for the record. The projected revenues to close the 2025 season stood at \$1,075,823.75 as of 12-01-2025.

VIII. New Business

- A. Review and consideration of submitted applications and tournaments for 2026  
a. Sunset Car Show: July 12, 2026

*A motion was made by Joe McGrail and seconded by Al Mickel to recommend to the full commission that the application for July 12, 2026, be approved.*

*Motion passed unanimously*

IX. Adjournment

*A motion was made by Joe McGrail and seconded by Al Mickel to adjourn the regular meeting at 7:16 P.M.*

*Motion passed unanimously*

Respectfully submitted,

\_\_\_\_\_  
Al Mickel, Vice Chairman  
Crestbrook Park Golf Course Subcommittee

Crestbrook Retirees Golf League



AGENDA

Date: 2-5-24

Number: VI

January 15, 2026

Michael Ganem, Recreation Director Town of Watertown

The Crestbrook Retirees Golf League is requesting permission to once again use Crestbrook Park for our leagues 2026 season. We are anticipating a membership of 88 regular golfers plus subs. There is a possibility we might expand to no more than 96 regulars (doubling up on 3 holes per side). Weather permitting, we would request to start play on Wednesday, April 8, 2026 and continue every Wednesday until concluding on Wednesday, September 23, 2026. We have two flights using a shotgun start format on the entire course, doubling up on 4 holes (5 or 6, if we expand). We are requesting starting times for the month of April at 9:00 am due to frequent frost delays. Starting on May 6 and continuing for the remainder of the season we would start at 8:30 am. The remaining 4 groups that are doubled up, would tee off 10 minutes after the first groups. As in the past, we would defer to the course superintendent as to course restrictions or course availability.

Thank you for your consideration.

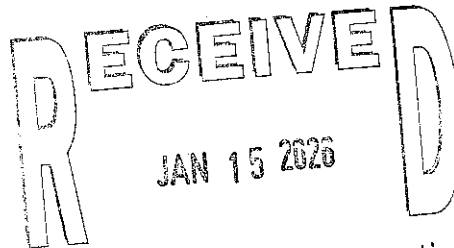
Craig Lamphier

President

Crestbrook Retirees Golf League

[clamp299@gmail.com](mailto:clamp299@gmail.com)

203-518-1195



Watertown Park & Recreation

[Type here]



Watertown Parks and Recreation Department  
 61 Echo Lake Road, Watertown, CT 06795  
 Telephone: 860.945.5246, Fax: 860.945.4734, Pro Shop 860.945.5249  
[www.crestbrookpark.com](http://www.crestbrookpark.com)

## CRESTBROOK PARK GOLF COURSE

### 2026 Golf League & Association Agreement

Golf Liaison's Name: CRAIG LAMPHIER  
 Address: 45 KASSOM AVE  
 City/Town: Bethlehem State: CT Zip: 06751  
 Contact Numbers: 203-518-1195  
 Contact Email: clamp299@gmail.com  
 League Name: CRESTBROOK RETIREES GOLF LEAGUE  
 Number of Players: 92 Day of Week: WEDNESDAY Time: 8:30  
 Season Schedule- Please attach your league schedule, to be approved by Golf Professional \_\_\_\_\_  
 League Status:  Returning League;  New Application- Date received \_\_\_\_\_

#### COURSE RULES AND REGULATIONS

1. Your league will alternate each week between the front and back nines regardless of weather. The Golf Shop will determine and has the right to send league to either side of the golf course at any time.
2. Your league does not have exclusive starting times. The course is always open to the public unless advertised otherwise.
3. Per Town of Watertown Ordinance there is no alcohol consumption on the golf course, parking lots or on park grounds without prior permission.
4. There is a dress code for all players on the golf course. Shirts must be worn at all times.
5. On occasion, the course may be closed due to tournament play. This may cause your league to be cancelled for that day.
6. The Starters and Rangers have complete control of all play. Foursomes prevail.
7. Your league is required to submit a seasonal schedule to the Golf Professional.
8. The above group will obey any and all rules and regulations established by the Town and realizes that if the rules are not followed could lead to the suspension or elimination of the above golf league from future or further play.
9. Thank you for your continued support of Crestbrook! Did you know the Town purchased Crestbrook, then a 9-hole private country club on April 14, 1975! Did you know we can offer complimentary rounds to our golf leagues holding "tournaments"? Please let the Director know. Now, please go out and have some fun, and thanks again!

League Liaison's Signature: C. Lamphier Date: Jan 15, 2026  
 Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE:**

Date Received: \_\_\_\_\_ Approved Date: \_\_\_\_\_ Confirmation Sent: \_\_\_\_\_ Schedule Sent to Pro: \_\_\_\_\_ Schedule Sent to Maint: \_\_\_\_\_  
 Established League: \_\_\_\_\_; New League~Accommodated: \_\_\_\_\_ OR Waiting List: \_\_\_\_\_ Number Wait List: \_\_\_\_\_ Dated: \_\_\_\_\_

# AGENDA

Date: 2-5-24

Number: V1

## To whom it may concern:

I am writing to respectfully request a temporary adjustment to our rent payments for the winter months of January through April 2026. During these months, our business historically experiences a significant decline in activity, and as a result, we will be operating on a reduced schedule—closing three days per week and remaining open only four days.

Due to this seasonal decrease in business and the resulting reduced operating hours, we are requesting that the monthly rent for January through April 2026 be reduced from \$4,200 to \$2,100. We want to emphasize that this is a temporary adjustment and not a request for a permanent rent reduction. We propose that the difference be incorporated into our rent payments for May through December 2026, ensuring that the full annual rent obligation remains satisfied.

This adjustment would greatly help with cash flow management during the slower season while allowing us to continue operating successfully, maintain stability, and remain a reliable tenant.

We appreciate your understanding and thoughtful consideration of this request. We are open to further discussion if needed and look forward to continuing our productive and positive relationship.

Sincerely,  
**Stephen Martino**

RECEIVED  
DEC 10 2025  
Watertown Park & Recreation



AGENDA  
Date: 2-5-26  
Number: VI

December 15, 2025

Mr. Michael Ganem

Director of Parks & Recreation

Watertown Parks & Recreation Department

61 Echo Lake Road

Watertown, Connecticut

06795

Dear Michael: thank you for providing the Watertown Chamber of Commerce a donation of Crestbrook Park rounds of golf for their 37<sup>th</sup> Annual meeting and Award event!

We are grateful for all the generous support the Parks & Recreation Department has provided to us over the years.

Sincerely,

Justin

Justin J. Golden

86 Hard Rock Road

Watertown, Connecticut

06795

Tel. (972)679-9738 (m)

[Justin.golden@gtscloud.com](mailto:Justin.golden@gtscloud.com)



# 2026 Crestbrook Park Golf Course Application

AGENDA

Date: 2-5-20

Number: IXA

Tournament Director: Nicol Kevin

Address: 805 MAIN STR (OAKVILLE) MI

Town: OAKVILLE State: CT Zip: 06779

Day Phone: 860-417-9334 Evening Phone: SAME

Organization/Group Name: RJ McFadden Memorial Golf Tournament

Is your organization non-profit? Y yes N

Organization Address: 55 Kalko Drive Wolcott CT 06710

Applicant's Connection with Group: ONE OF THE FOUNDERS

### Tournament Category Information:

Weekday  Sunday  Local Non-Profit  Tax Exempt # 06-0659511 Include copy

Day & Date of Outing: SATURDAY AUGUST 29, 2026 Requested Tee Time: 12:00

Number of Golfers: 140 Exact # needed 7 days prior to event. Special events and/or tournaments which require closing the course to the public (100 golfers and more) MUST be approved by Park and Recreation Commission.

### What's Expected by You:

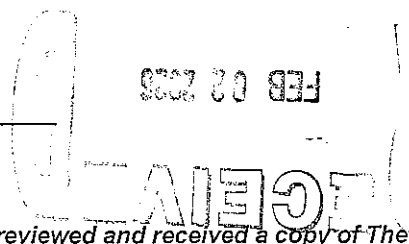
Security Deposit: \$250 - \$50 Registration Fee (non-refundable). \$200 Security Deposit will be held until course inspection complete. This could be the following day in the event the tournament went into night time and could not be adequately inspected. Any damage will be the responsibility of the Tournament Director. Golf etiquette shall be maintained at all times.

Rangers: 2 Rangers for tournament closing the course, 1 Ranger for tournaments 75 to 100 golfers. \$50 per Ranger Non-Refundable.

Golf cart damage, police will be notified if issue. No Hard Liquor allowed on course.

Initials: KN

- Are you requesting a SHOTGUN start: Y  N
- Are you requesting Larger 8" Cups: Y  N
- Are you planning on using The Sunset Grille for your event: Y  N
- Do you need the Pavilion at Crestbrook: Y  N
- Optional Unlimited Driving Range- \$5.00 per golfer: Y  N



As Tournament Director, I assume all responsibility for my guests. I have read, reviewed and received a copy of The Golf Course at Crestbrook Park Rules and Regulations and agree to follow them.

Kevin Nicol  
Applicant/Tournament Directors Signature

1-29-20  
Date

Accepted By: \_\_\_\_\_  
Director - Watertown Parks and Recreation

\_\_\_\_\_  
Date

*For Your Quality of Life*

FOR OFFICE USE ONLY:			
Cash: _____	Check# _____	Credit Card Expires: _____	MC VISA AMEX Discover Amount Received: _____
Date: _____	Time: _____	Initials: _____	
Cc: Golf Professional	Verified: Y N	Recorded on Calendar: _____	
The Sunset Grille	Verified: Y N	Comp Rounds: _____	
Park & Recreation Commission:	Y N	Date Confirmation Sent: _____	
Security Deposit: Y N	Amount: _____	Ranger Fee \$50 per Ranger Amount: _____	

Rain Dates: In the event of course due to weather, an alternate date & time can be determined at our earliest convenience.



# 2026 Crestbrook Park Golf Course Application

## AGENDA

Date: 2-5-20  
Number: 1XA

Tournament Director: Baker Matthew  
Last First MI

Address: 112 Oriskany Lane  
Number Street Apt. #  
Town: Watertown State: CT Zip: 06795

Day Phone: 860-274-9315 Evening Phone: 860-322-1576 (C)

Organization/Group Name: Knights of Columbus Council 3344  
Is your organization non-profit? Y  N   
Organization Address: 1575 Main St Watertown, CT  
Applicant's Connection with Group: member

### Tournament Category Information:

Weekday  Sunday  Local Non-Profit  Tax Exempt # 06-07320119  Provide copy  
Day & Date of Outing: Mon, June 8 2026 Requested Tee Time: 9:30

Number of Golfers: 144 Exact # needed 7 days prior to event. Special events and/or tournaments which require closing the course to the public (100 golfers and more) MUST be approved by Park and Recreation Commission.

### What's Expected by You:

Security Deposit: \$250 - \$50 Registration Fee (non-refundable). \$200 Security Deposit will be held until course inspection complete. This could be the following day in the event the tournament went into night time and could not be adequately inspected. Any damage will be the responsibility of the Tournament Director. Golf etiquette shall be maintained at all times.

Rangers: 2 Rangers for tournament closing the course, 1 Ranger for tournaments 75 to 100 golfers. \$50 per Ranger Non-Refundable.

Golf cart damage, police will be notified if issue. No Hard Liquor allowed on course.

Initials: MB

Are you requesting a SHOTGUN start: Y  N   
Are you requesting Larger 8" Cups: Y  N   
Are you planning on using The Sunset Grille for your event: Y  N   
Do you need the Pavilion at Crestbrook: Y  N   
Optional Unlimited Driving Range- \$5.00 per golfer: Y  N

RECEIVED  
FEB 02 2026  
Watertown Park & Recreation

As Tournament Director, I assume all responsibility for my guests. I have read, reviewed and received a copy of The Golf Course at Crestbrook Park Rules and Regulations and agree to follow them.

Matthew J Baker  
Applicant/Tournament Directors Signature

1/31/26  
Date

Accepted By: \_\_\_\_\_  
Director - Watertown Parks and Recreation

\_\_\_\_\_  
Date

*For Your Quality of Life*

#### FOR OFFICE USE ONLY:

Cash: \_\_\_\_\_ Check# \_\_\_\_\_ Credit Card Expires: \_\_\_\_\_ MC VISA AMEX Discover Amount Received: \_\_\_\_\_  
Date: \_\_\_\_\_ Time: \_\_\_\_\_ Initials: \_\_\_\_\_  
Cc: Golf Professional Verified: Y N Recorded on Calendar: \_\_\_\_\_  
The Sunset Grille Verified: Y N Comp Rounds: \_\_\_\_\_  
Park & Recreation Commission: Y N Date Confirmation Sent: \_\_\_\_\_  
Security Deposit: Y N Amount: \_\_\_\_\_ Ranger Fee \$50 per Ranger Amount: \_\_\_\_\_

Rain Dates: In the event of course due to weather, an alternate date & time can be determined at our earliest convenience.



2026 Crestbrook Park Golf Course Application

AGENDA

Date: 2-5-26

Number: 1XA

M

Tournament Director: Madden Dawn Last First MI

Address: 19 Electric Avenue Number Street Apt. #

Town: Thomaston State: CT Zip: 06787

Day Phone: (860) (601-8131) Evening Phone: -

Organization/Group Name: St. Maximilian Kolbe Parish

Is your organization non-profit? Y N

Organization Address: 19 Electric Avenue, Thomaston, CT 06787

Applicant's Connection with Group: Bookkeeper

Tournament Category Information: Weekday Sunday Local Non-Profit Tax Exempt # Include copy

Day & Date of Outing: May 18, 2026, Monday Requested Tee Time: 12:00

Number of Golfers: 120 Exact # needed 7 days prior to event. Special events and/or tournaments which require closing the course to the public (100 golfers and more) MUST be approved by Park and Recreation Commission.

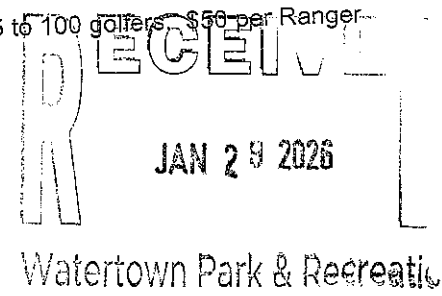
What's Expected by You: Security Deposit: \$250 - \$50 Registration Fee (non-refundable). \$200 Security Deposit will be held until course inspection complete.

Rangers: 2 Rangers for tournament closing the course, 1 Ranger for tournaments 75 to 100 golfers, \$50 per Ranger.

Non-Refundable. Golf cart damage, police will be notified if issue. No Hard Liquor allowed on course.

Initials: DM

- Are you requesting a SHOTGUN start: Y N
Are you requesting Larger 8" Cups: Y N
Are you planning on using The Sunset Grille for your event: Y N
Do you need the Pavilion at Crestbrook: Y N
Optional Unlimited Driving Range- \$5.00 per golfer: Y N



As Tournament Director, I assume all responsibility for my guests. I have read, reviewed and received a copy of The Golf Course at Crestbrook Park Rules and Regulations and agree to follow them.

Signature: Dawn M. Madden Applicant/Tournament Directors Signature Date: 1-15-26

Accepted By: Director - Watertown Parks and Recreation Date:

For Your Quality of Life

FOR OFFICE USE ONLY:

Form with fields for Cash, Date, Cc, Park & Recreation Commission, Security Deposit, MC VISA AMEX Discover, Amount Received, Recorded on Calendar, Comp Rounds, Date Confirmation Sent, Ranger Fee \$50 per Ranger Amount.

Rain Dates: In the event of course due to weather, an alternate date & time can be determined at our earliest convenience.

Saint Maximilian Kolbe Parish  
19 Electric Avenue  
Thomaston, CT 06787

Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

We are pleased to announce that effective **December 1, 2017**, St. Thomas Church Corporation and St. Casimir and the Immaculate Conception Church Corporations have merged. We are now, **St. Maximilian Kolbe Parish Corporation**.

With this merger there are some changes we ask are made in regards to billing:

- All invoices previously charged to:  
St. Thomas Church of Thomaston, CT  
St. Casimir Church of Terryville, CT  
Immaculate Conception Church of Terryville, CT

**Should be billed to:**

St. Maximilian Kolbe Parish  
19 Electric Avenue  
Thomaston, CT 06787  
Phone: 860-283-5817  
E-mail: [stc-office@sbcglobal.net](mailto:stc-office@sbcglobal.net)

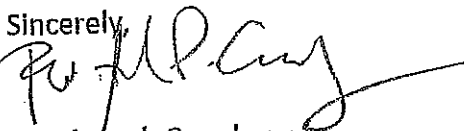
Please be sure to reference the address and the building, you are servicing, if applicable.

- Our **NEW** Employer Identification Number is: 82-2657041

Enclosed you will find (1) a completed Cert 119, (2) copy of our most recent 501©(3) tax exempt ruling letter and (3) a letter indicating the new parish corporation that it has been included in the Official Catholic Directory.

Should you have any questions regarding this letter, please call the Parish Office at 860-283-5817.

Sincerely,



Rev. Joseph Crowley  
Administrator

(Rev. 05/04)

## Purchases of Tangible Personal Property and Services by Qualifying Exempt Organizations

**General Purpose:** A qualifying exempt organization must issue this certificate to retailers when purchasing items to be used by the organization exclusively for the purposes for which it was established. Under Conn. Gen. Stat. §12-412(8), a qualifying exempt organization is either:

- An organization issued an exemption permit by the Department of Revenue Services (DRS) under Conn. Agencies Regs. §12-426-15, if the permit has not been canceled or revoked by DRS; or
- An organization that is exempt from federal income tax under I.R.C. §501(a) and has been issued a determination letter by the U.S. Treasury Department as an organization described in I.R.C. §501(c)(3) or (13), if the determination letter has not been revoked by the Internal Revenue Service (IRS).

A qualifying exempt organization may use this certificate to purchase any tangible personal property for resale at one of five fundraising or social events of a day's duration during any calendar year. The event must be exempt from tax under Conn. Gen. Stat. §12-412(94). Otherwise, exempt organizations are not allowed to purchase tangible personal property for resale with this certificate. See Special Notice 98(11), *Exemption From Sales and Use Taxes of Sales by Nonprofit Organizations at Fundraising or Social Events*.

**Purchases of Meals and Lodging:** In general, qualifying exempt organizations may not use this certificate to purchase meals and lodging, but must get preapproval from DRS for these purchases, and use CERT-112, *Exempt Purchases of Meals and Lodging by Exempt Entities*, or CERT-123, *Blanket Certificate for Exempt Qualifying Purchases of Meals or Lodging by an Exempt Entity*.

However, a qualifying exempt organization may purchase meals tax exempt using this certificate, without prior approval from DRS, when it will resell the meals at one of five fundraising or social events per year exempt under Conn. Gen. Stat. §12-412(94). See Policy Statement 2003(4), *Purchases of Meals or Lodging by Exempt Entities*.

If the purchaser is not a qualifying exempt organization or does not use the property or services purchased exclusively for the purposes for which the organization was established, the purchaser owes use tax on the total purchase price of the property or services.

**Statutory Authority:** Conn. Gen. Stat. §12-412(8) and (94).

**Instructions for the Purchaser:** An officer of a qualifying exempt organization must issue and sign this certificate to advise the seller of tangible personal property or taxable services that sales and use taxes do not apply to the purchase. Keep a copy of this certificate, the documents attached, and records that substantiate the information entered on this certificate for at least six years from the date this certificate is issued.

The purchaser must attach to this certificate a copy of the:

- Exemption permit issued to the organization by DRS under Conn. Agencies Regs. §12-426-15; or
- Determination letter or group exemption letter issued by the IRS which establishes that the organization has been determined to be an exempt organization described in I.R.C. §501(c)(3) or (13).

For purchases made on or after January 1, 1996, a qualifying exempt organization covered by a group exemption letter, and that was not issued an exemption permit by DRS under Conn. Agencies Regs. §12-426-15, must attach to this certificate a copy of:

- The group exemption letter issued by the IRS to subordinate organizations (including the qualifying exempt organization) on whose behalf a central organization applied for recognition of exemption;
- The organization's written consent to the central organization to be covered by the group exemption letter; and
- The central organization's written notification to the IRS that the organization consents to be covered by the group exemption letter.

**Instructions for the Seller:** Acceptance of this certificate, when properly completed, relieves the seller from the burden of proving the sale and the storage, use, or consumption of the tangible personal property or taxable services are not subject to sales and use taxes. This certificate is valid only if taken in good faith from a qualifying exempt organization. The good faith of the seller will be questioned if the seller knows of facts that suggest the purchaser is not a qualifying exempt organization.

Keep this certificate, the documents attached, and bills or invoices to the purchaser for at least six years from the date the items or services were purchased. The bills, invoices or records covering the purchase made under this certificate must be marked "Exempt Under CERT-119" to indicate the purchase was exempt.

This certificate may be used for a single exempt purchase, in which case the box marked "Certificate for One Purchase Only" must be checked. This certificate may also be used for a continuing line of exempt purchases, in which case the box marked "Blanket Certificate" must be checked. A blanket certificate remains in effect for three years unless the purchaser revokes it in writing before the expiration of the three-year period. CERT-119 may not be used as a blanket certificate for purchases of tangible personal property for resale at any one of five fundraising or social events per calendar year exempt under Conn. Gen. Stat. §12-412(94).

An exempt organization must pay for its exempt purchases by a check drawn on its checking account or by a credit card issued in its name (and not in the name of any of its members or officers). An exempt organization may make a purchase of \$10 or less using cash from the organization's own funds. However, a blanket CERT-119 may not be used for a cash purchase, and a properly completed CERT-119, with the appropriate documents attached, must be issued to the retailer at the time of each cash purchase.

**For More Information:** Call Taxpayer Services at 1-800-382-9463 (in-state) or 860-297-5962 (from anywhere). TTY, TDD, and Text Telephone users only may transmit inquiries 24 hours a day by calling 860-297-4911. Preview and download forms and publications from the DRS Web site at [www.ct.gov/DRS](http://www.ct.gov/DRS)

Name of Purchaser <i>St. Maximilian Kolbe Parish</i>	Address <i>19 Electric Ave. Thomaston, CT 06787</i>	CT Tax Registration Number <i>(If none, explain)</i> <i>73196040/000</i>	Exemption Permit # (if any)
Name of Seller	Address	CT Tax Registration Number <i>(If none, explain)</i>	Federal Employer ID # <i>82-2657041</i>

Check one box:

- Blanket certificate (CERT-119 may not be used as a blanket certificate for purchases of tangible personal property for resale at any one of five fundraising or social events per calendar year exempt under Conn. Gen. Stat. §12-412(94). See below.)
- Certificate for one purchase only
- Purchases that qualify for exemption under Conn. Gen. Stat. §12-412(94). Indicate the number of prior fundraising or social events during this calendar year for which you claimed exemption under Conn. Gen. Stat. §12-412(94): \_\_\_\_\_

Check the appropriate box and provide a written description of each item purchased:

- Tangible Personal Property
- Taxable Services

Description:

**Declaration by Purchaser**

The qualifying exempt organization declares that the tangible personal property or taxable services described above will be used exclusively for the purposes for which the organization was established, including the purchase of tangible personal property or meals for resale at one of five fundraising or social events per year exempt from tax. The organization further declares the exemption permit, determination letter, or group exemption letter (as the case may be) attached to this certificate has not been canceled or revoked.

According to Conn. Gen. Stat. §12-412(B) or Conn. Gen. Stat. §12-412(94), the purchase of the item(s) is exempt from sales and use taxes.

I declare under penalty of law that I have examined this certificate (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return to DRS is a fine of not more than \$5,000, or imprisonment for not more than five years, or both.

*St. Maximilian Kolbe Parish*  
 Name of Purchaser  
 By: *[Signature]* Title: *Administrator*  
 Signature of Authorized Person Title Date

**Internal Revenue Service**  
**P.O. Box 2508**  
**Cincinnati, OH 45201**

**Department of the Treasury**

**Date: November 2, 2023**

**Person to Contact:**

K. Gleason #0203083

**Toll Free Telephone Number:**

877-829-5500

United States Conference of Catholic  
Bishops  
3211 4<sup>th</sup> Street, NE  
Washington, DC 20017-1194

**Group Exemption Number:**  
0928

Dear Sir/Madam:

This responds to your August 1, 2023, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2023*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2023* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.

Subordinate organizations under a group exemption do not receive individual exemption letters. Subordinate organizations are not listed in Tax Exempt Organization Search (Pub 78 data), and many are not listed in the Exempt Organizations Business Master

File extract, or EO BMF. Donors may verify that a subordinate organization is included in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. See IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

A handwritten signature in cursive script that reads "Stephen A. Martin".

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

pastor@annunciationnewington.com  
www.annunciationnewington.com Rev. Robert A. Morgewicz II; Rev. Joseph Pullikattil; Den. James Blanchette; Den. James F. Tanguay; Rev. Lawrence R. Book. In Res.; Rev. Msgr. James F. Kinnane, In Res.; CRP Sids.: 343

**NORTH BRANFORD**

Saint Ambrose Parish Corporation - 30 Caputo Rd., North Branford, CT 06471 t) 203-484-0403 stambrose@aohct.org ubentholics.org Rev. Robert L. Turner, Pst.; Den. Joseph P. Marenni; CRP Sids.: 132

**NORTH HAVEN**

Saint Elizabeth of the Trinity Parish Corporation - 44 Washington Ave., North Haven, CT 06473 t) 203-239-3378 stelizabethofthetrinity@aohct.org www.stelizabethofthetrinity.org Rev. Michael A. Sanfilippo, Pst.; CRP Sids.: 620

St. Therese Nursery School - 555 Middletown Ave., North Haven, CT 06473 t) 203-234-9971 stns@trinityparish.org Michele Adinolfi-Lucibello, Dir.; Sids.: 91

**OAKVILLE**

Roman Catholic Church of St. Mary Magdalen - Merged Jul 2022 Merged with The Corporation of St. Johns Church, Watertown to form Holy Disciples Parish Corporation.

**ORANGE**

The Church of the Holy Infant - 450 Racebrook Rd., Orange, CT 06477 t) 203-799-2417 (CRP); 203-799-2379 holyinfant@aohct.org; fr.brockett@aohct.org www.holyinfantorange.com Rev. Norman L. Brockett, Pst.; CRP Sids.: 593

**OXFORD**

The Church of St. Thomas the Apostle of Oxford - 733 Oxford Rd., Oxford, CT 06478 t) 203-888-2382 stthomasapostleoxford@aohct.org stthomasapostleoxford.org Rev. Thomas B. Shepard, Pst.; Wanda Masciola, DRE; CRP Sids.: 225

**PLAINVILLE**

The Church of Our Lady of Mercy Corporation - 19 S. Canal St., Plainville, CT 06062-2756 t) 860-747-6825 olmct@sbcglobal.net; ourladyofmercy@aohct.org www.olmct.org Rev. Raymond S. Smialowski, Pst.; CRP Sids.: 64

**PLANTSVILLE**

The St. Aloysius Roman Catholic Church Corporation of Southington, Connecticut - Merged Jul 2022 Merged with St. Thomas, St. Dominic, Immaculate Conception, and Mary Our Queen to form Saint Luke Parish, Southington.

The Mary Our Queen Roman Catholic Church Corporation of Southington, Connecticut - Merged Jul 2022 Merged with St. Thomas, St. Dominic, Immaculate Conception, and St. Aloysius to form St. Luke's, Southington.

**PROSPECT**

The St. Anthony's Church Corporation of Prospect - 4 Union City Rd., Prospect, CT 06712-0117 t) 203-758-4848 (CRP); 203-758-4056 stanthonyprospect@aohct.org stanthonyprospect.org Rev. Grzegorz Jaworowski (Poland), Pst.; Den. Domenic N. Stoffi; CRP Sids.: 129

**ROCKY HILL**

Saint Josephine Bakhita Parish Corporation - 767 Elm St., Rocky Hill, CT 06067-1902 t) 860-529-8655 frgeorge@sjrh.org; stjosephinebakhita@aohct.org www.saintjosephinebakhita.org St. Elizabeth Salton Church and St. James Church both in Rocky Hill, CT merged in 2017 Rev. George M. Couturier, Pst.; Den. Michael J. Ward; CRP Sids.: 354

**SEYMOUR**

Saint Nicholas Parish Corporation - 135 Mountain Rd., Seymour, CT 06483-2038 t) 203-888-9243 stnicholas@aohct.org stnicholasct.org Rev. Thomas J. Cieslikowski, Pst.; CRP Sids.: 300

**SIMSBURY**

The St. Mary's Church Corporation of Simsbury - 942

t) 860-658-7627 stmarysimsbury@aohct.org www.stmarysimsbury.org Rev. Stephen M. Sledesky, Pst.; Den. Arthur L. Miller; Christine Simons, Youth Min.; Kathy Piggott, DRE; Lori Ryan, CRE; CRP Sids.: 261

St. Mary School - (Grades PreK-8) 946 Hopmeadow St., Simsbury, CT 06070 t) 860-658-9412 smsoffice@stmarysimsbury.edu 12.net stmaryschoolsimsbury.org Margaret R. Williamson, Prin.; Sids.: 174; Lay Tehrs.: 13

**SOUTH WINDSOR**

Saint Junipero Serra Parish Corporation - 80 Hayes Rd., South Windsor, CT 06074 t) 860-644-2411; 860-644-2549 (CRP) fr.castro@aohct.org; business@southwindsor.cc www.saintjuniperoserra.org Rev. Jorge E. Castro, Pst.; CRP Sids.: 352

**SOUTHURY**

The Roman Catholic Parish of Middlebury and Southbury Church Corporation - 910 Main St., S., Southbury, CT 06488 t) 203-264-5071; 203-264-5065 (Faith Formation) sacredheartssouthury@aohct.org www.middsouthcatholic.org Very Rev. Robert M. Kwiatkowski, Pst.; BJ Daly Horell, Pst. Assoc.; Ami Conlan, Pst. Assoc.; CRP Sids.: 480 \*Seeds of Hope for Haiti, Inc. - t) 203-206-3312 Bruce T. Palmatier, Treas.;

**SOUTHINGTON**

The Church of St. Dominic of Southington Corporation - Merged Jul 2022 Merged with St. Thomas, Immaculate Conception, St. Aloysius, and Mary Our Queen to form Saint Luke Parish, Southington.

The Immaculate Conception Church Corporation of Southington - Merged Jul 2022 Merged with St. Thomas, St. Dominic, St. Aloysius, and Mary Our Queen to form Saint Luke Parish, Southington.

Saint Luke Parish Corporation - 99 Bristol St., Southington, CT 06489-4599 t) 860-628-4713 www.stlukect.org Rev. Joseph R. Cronin, Pst.; Rev. David Madejski, Par. Vicar; Sr. Ellen Coates, Pst. Assoc.; Michael Pavano, Youth Min.; Adam Zangari, CRE; Den. Vincent Raby; Den. Paul J. Kulas; CRP Sids.: 804

Southington Catholic - (Grades PreK-8) 133 Bristol St., Southington, CT 06489 t) 860-628-2485 jmessina@southingtoncatholicsschool.org Jim Messina, Prin.; Sids.: 113; Lay Tehrs.: 4

Religious Sisters Filippini - 20 Eden Pl., Southington, CT 06489-4599 t) 860-384-3301 rpfm@att.net

The Church of St. Dominic of Southington Corporation - 1050 Flinders Rd., Southington, CT 06489-1344

The Immaculate Conception Church Corporation of Southington - 130 Summer St., Southington, CT 06489

The Mary Our Queen Roman Catholic Church Corporation of Southington, Connecticut - 248 Savage St., Plantsville, CT 06479

The St. Aloysius Roman Catholic Church Corporation of Southington, Connecticut - 254 Burrill St., Plantsville, CT 06489-4599

**SUFFIELD**

Sacred Heart Parish Corporation - 446 Mountain Rd., Suffield, CT 06078; Mailing: P.O. Box 626, Suffield, CT 06078-0626 t) 860-668-7766 (CRP); 860-668-4246 sha\_drc@sbcglobal.net; sacredheartssuffield@gmail.com www.sacredheartct.com Rev. Joseph F. Keough, Pst.; Donna Swols, DRE; CRP Sids.: 146

**THOMASTON**

Saint Maximilian Kolbe Parish Corporation - 19 Electric Ave., Thomaston, CT 06787-1852 t) 860-283-5817 stmaximiliankolbe@aohct.org; office@stmkp.org www.stmkp.org Rev. Joseph P. Crowley, Pst.; Den. Leo B. Conard III; CRP Sids.: 161

**TORRINGTON**

Saint John Paul the Great Parish Corporation - 160 Main St., Torrington, CT 06790-5201 t) 860-382-4433 t) 860-307-2291 stjohnpaulthegreat@aohct.org; inhnaulcreatreligiousd@gmail.com

lhemedu, Pst.; Rev. Carlos Zapata, Par. Vicar; Angel Garcia; Den. Richard H. Hamel; Gen. Calabrese, Youth Min.; Jen Owens, DRE; Sr. C. Dungan; Sr. Den. Peter R. Hyde; CRP Sids.: 360 Prospect St., Torrington, CT 06790 t) 860-489-4177 principal@supta.org; www.supta.org; Prin.; Sids.: 192; Scholastics: 1; Lay Tehrs.: 1

**UNIONVILLE**

The Star of the Sea Church Corporation of Unionville, Connecticut - 145 Main St., Unionville, CT 06086; Mailing: 16 Bidwell Square, Unionville, CT 06086 t) (860) 673-2422; (860) 677-2639 (CRP) stmarystaroftheseaunionville@gmail.com stmarystarofthesea@aohct.org stmarystpa.org; Matthew G. Gworek, Pst.; Rev. Joshua Williams, Vicar; Den. Thomas S. Sutak; CRP Sids.: 235

**WALLINGFORD**

Most Holy Trinity Parish Corporation - 84 N. Whittlesey Ave., Wallingford, CT 06492-3656; Mailing: 25 N. Whittlesey Ave., Wallingford, CT 06492 t) 203-269-8791; 203-269-8791 (CRP) mostholyltrinity@aohct.org; church@mhtwallingford.org www.mhtwallingford.org Rev. Andres Mendoza Floyd; Pst.; Rev. Matthew Collins, Par. Vicar; Den. Jose Alberto Robles; Den. Joseph S. Mazurek; Gail Bellucci, Pst. Assoc.; Dr. Blum, DRE; CRP Sids.: 320

Holy Trinity School - (Grades PreK-8) 11 N. Whittlesey Ave., Wallingford, CT 06492 t) 203-269-4476 school@myhls-wallingford.org; wallingford.org Dr. Michael J. Frechette, Prin.; 196; Lay Tehrs.: 14

The Church of the Resurrection - 115 Pond Hill Rd., Wallingford, CT 06492-4836 t) 203-265-1694 resurrection@aohct.org; office@resurrectionct.org www.resurrectionct.org Rev. Msgr. John J. Geary, Pst.; Rev. Hugh J. MacDonald, In Res.; Joseph Tatta, DRE & Pst. Assoc.; CRP Sids.: 450

**WASHINGTON DEPOT**  
Our Lady of Perpetual Help Parish Corporation - Green Hill Rd., Washington Depot, CT 06794-0300; Mailing: P. O. Box 303, Washington Depot, CT 06794-0303 t) 860-868-2600 churchofourladyofperpetualhelp@aohct.org; www.ourladyofperpetualhelp.org Rev. Joseph Moonanappalil (India), Admin.; CRP Sids.: 200

St. Patrick Church - 25 Church St., Roxbury, CT 06783

**WATERBURY**  
All Saints Parish Corporation - 515 S. Main St., Waterbury, CT 06706-1089 t) 203-756-4439 allsaints@aohct.org; parishoffice@allsaintswaterbury.org www.allsaintswaterbury.org Rev. Diego A. Jimenez, Pst.; Rev. Eric Zuniga, Par. Vicar; Kimberly Pabry, DRE; Cynthia Santiago, DRE; Angel Ruiz, RGIA Coord.; CRP Sids.: 327

The Corporation of the Church of the Blessed Sacrament in Waterbury - 182 Robbins St., Waterbury, CT 06708; Mailing: 12 Ardsley Rd., Waterbury, CT 06708 t) 203-753-3149 blessed sacrament@aohct.org; bseparishoffice@att.net www.bscwaterbury.com; Vittorio Guerra, Pst.;

Catholic Academy of Waterbury - (Grades PreK-8) 386 Robinwood Rd., Waterbury, CT 06708-1700 t) 203-756-5313 catholicacademywaterbury.org www.catholicacademywaterbury.org/Christa Chodkowski, Prin.; Sids.: 209; Lay Tehrs.: 1

St. Francis Xavier's Church Corporation of Waterbury, Connecticut - 625 Baldwin St., Waterbury, CT 06706-1597 t) 203-756-7804 sfxofficesecretary@ahno.com; stfrancisxavierwaterbury@aohct.org www.sfxchurchwaterbury.weebly.com/Rev. Diego A. Jimenez, Pst.; CRP Sids.: 1

Corporation of the Church of the Immaculate Conception in Waterbury, Connecticut - 74 W. Main St., Waterbury, CT 06702 t) 203-574-0817 info@waterburybasilica.org; www.waterburybasilica.org



**Office of the General Counsel**

3211 FOURTH STREET NE • WASHINGTON DC 20017-1194 • 202-541-3300 • FAX 202-541-3337

Date: October 20, 2017

**NOTICE OF ACCEPTANCE**  
**GROUP RULING (GEN 0928)**

TO: Chancellor, (Arch) Diocese of Hartford  
EMAIL/FAX: chancellor@achct.org/860-541-6293  
ATTN: Rev. Ryan Lerner  
FROM: USCCB Office of General Counsel

This letter is to inform you that the following organization was accepted for inclusion in the United States Conference of Catholic Bishops (USCCB) Group Ruling (GEN 0928):

Name: Saint Maximilian Kolbe Parish Corporation  
EIN: 82-2657041

In order for the organization to be included in the next edition of the Official Catholic Directory, in the section for the (Arch)Diocese listed above, you must submit a copy of this notice to the OCD. You should also send a copy to the organization for its records.

If you have any questions, you may contact this office (by mail or FAX):

Office of General Counsel  
United States Conference of Catholic Bishops  
3211 4<sup>th</sup> Street NE  
Washington, DC 20017  
202-541-3337 (FAX)

Note to (Arch)Diocese and/or organization (if applicable):

at the discretion of the Parks and Recreation Commission. Due to the magnitude of requests received for tournaments at The Golf Course at Crestbrook Park, priority will be given to local and or non-profit charitable local organizations, for the benefit of the residents of this community. (Per Watertown Parks and Recreation Commission, 12/3/98.)

In the case of tournaments over the specified maximum of 100 players (which must be approved in advance by the Watertown Park and Recreation Commission), only two tournaments will be allowed per month. If two tournaments over the maximum of 100 players are to occur in the same month, they will not be allowed to play on the same day (i.e., one tournament on Tuesday, June 2<sup>nd</sup> and one tournament on Tuesday, June 9<sup>th</sup> will not be allowed since they are both on a Tuesday.

**2026 TOURNAMENT FEES & CATEGORY INFORMATION:**

**AGENDA**

Date: 2-5-26  
Number: 1XA

**WEEKDAYS: Monday through Thursday Tournaments of 45 or more:**

Greens Fees \$ 39.00  
Cart Fee \*\* \$ 24.00  
Pro Shop Awards \$ 5.00  
**TOTAL \$68.00 per person**

**WEEKENDS: Sunday Tournaments of 45 or more:**

Greens Fees \$ 44.00  
Cart Fee \*\* \$ 24.00  
Pro Shop Awards \$ 5.00  
**TOTAL \$73.00 per person**

**NON-PROFITS: Local Non-Profit Groups from Watertown/Oakville.** Also, tournaments directly benefitting the Watertown Parks and Recreation Department - Parks & Programs. Must provide copy of documentation with application. Can only use Non-Profit Status for 1 (one) Tournament per year. Tournaments of 45 or more:

Greens Fees \$ 30.00  
Cart Fee \*\* \$ 24.00  
Pro Shop Awards \$ 5.00  
**TOTAL \$59.00 per person**

\*\*Tournaments over 108 players will require additional golf carts, the Golf Pro will verify the expense

**Your Quality of Life Department**

Voted #1 Golf Course in 2023, 2022, 2021, 2019 Readers Choice Award



**2026 Crestbrook Park Golf Course Application**

Tournament Director: Siepmann Michael B  
 Address: 47 Martha Way Last First MI  
 Town: Thomaston Number Street State: CT Zip: 06787 Apt. #  
 Day Phone: 860.378.7855 Evening Phone: \_\_\_\_\_  
 Organization/Group Name: Holy Disciples Catholic School  
 Is your organization non-profit? Y  N   
 Organization Address: 140 Buckingham St. Oakville, CT  
 Applicant's Connection with Group: Parent - Golf Committee

**Tournament Category Information:**

Weekday Friday Sunday \_\_\_\_\_ Local Non-Profit Yes Tax Exempt # \_\_\_\_\_ Include copy  
 Day & Date of Outing: June 5th 2026 Requested Tee Time: 12 pm

Number of Golfers: 80-100 Exact # needed 7 days prior to event. Special events and/or tournaments which require closing the course to the public (100 golfers and more) MUST be approved by Park and Recreation Commission.

**What's Expected by You:**

Security Deposit: \$250 - \$50 Registration Fee (non-refundable). \$200 Security Deposit will be held until course inspection complete. This could be the following day in the event the tournament went into night time and could not be adequately inspected. Any damage will be the responsibility of the Tournament Director. Golf etiquette shall be maintained at all times.

Rangers: 2 Rangers for tournament closing the course, 1 Ranger for tournaments 75 to 100 golfers. \$50 per Ranger

Non-Refundable.

Golf cart damage, police will be notified if issue. No Hard Liquor allowed on course.

Initials: MS

Are you requesting a SHOTGUN start: Y X N

Are you requesting Larger 8" Cups: Y N X

Are you planning on using The Sunset Grille for your event: Y X N

Do you need the Pavilion at Crestbrook: Y N measure

Optional Unlimited Driving Range- \$5.00 per golfer: Y X N

As Tournament Director, I assume all responsibility for my guests. I have read, reviewed and received a copy of The Golf Course at Crestbrook Park Rules and Regulations and agree to follow them.



2/2/2024

Applicant/Tournament Directors Signature

Date

Accepted By: \_\_\_\_\_

Director - Watertown Parks and Recreation

Date

Your Quality of Life Department

FOR OFFICE USE ONLY:

Cash:	Check#	Credit Card Expires:	MC	VISA	AMEX	Discover	Amount Received:
Date:	Time:	Initials:					
Co: Golf Professional	Verified: Y N	Recorded on Calendar:					
The Sunset Grille	Verified: Y N	Comp Rounds:					
Park & Recreation Commission:	Y N	Date Confirmation Sent:					
Security Deposit: Y N	Amount:	Ranger Fee \$50 per Ranger Amount:					

Rain Dates: In the event of course due to weather, an alternate date & time can be determined at our earliest convenience.